Library Service during the Coronavirus (COVID19) outbreak

Can I physically access the libraries?
Yes, both libraries are open to staff and students for computer use for study or research only

- The University Hospital Geelong St Mary’s Library space is limited to
  - 11 people only allowed in the library space at one time, to match the number of computers available
- The McKellar Centre Library space is limited to
  - 5 people only allowed in the library space at one time, to match the number of computers/study space available
- You will need to swipe you Barwon Health ID proxy card to gain access
- SOCIAL DISTANCING RULES TO BE STRICTLY ADHERED TO OR ACCESS MAY BE REMOVED

Do I have to wear a mask in the Library?

- Yes - As at the 30th of July 2020 Barwon Health directive is that all staff are required to wear a hospital provided surgical mask at all times when at Barwon Health facilities, except for if you are alone in your office or eating

What safety practices does the library have in place?

- Hand sanitiser and antiseptic wipes are available in the library space. Please use the wipes on the computer keyboard, mouse and work area before and after you use them.
- All items returned to the library are held in quarantine for 3 days before being placed back on the shelves. You can place a hold on an item in quarantine and you will be notified by email when it is available for you to borrow.

What if I want to borrow a book or have a book on hold?

- You can access the University Hospital Geelong St Mary’s library to borrow books using the self-checkout system,
- You can access the McKellar Library to borrow books, remembering to fill out the borrowing card inside the front cover and leave it in the green tray on the library staff desk, or
- Contact us to let us know what book/s you require and we will organise them for you to pick up.

What is I have a book to return?

- There is a book returns box just outside the door of the library upstairs in the St Mary’s Hall, and there is an book return chute just outside the door of the McKellar Library.

I am working from home and need to access the library resources

- The library webpage, electronic resources and services are all available to staff off-site but you do need to register as a library member.
- Fill out a Barwon Health Library Membership Form and we will send you information on activating your account so you can access the resources.

What if I need library assistance?

- During office hours library staff can be contacted by:
  - Phone: 4215 0478
  - Email: library@barwonhealth.org.au

Can I book a meeting room?

- Yes, but due to the physical distancing restrictions there have been some changes. Please refer to our St Mary’s Meeting Rooms Information Page for more information